ENVIRONMENTAL CONTROL ADVISORY BOARD

MINUTES OF August 19, 2020

Item No. 1 being:

ROLL CALL

The Environmental Control Advisory Board of the City of Norman, Cleveland County, State of Oklahoma, met in a Special Session at the City of Norman, in the Executive Conference Room, Norman Municipal Building, 201 West Gray Street using Zoom Technology for video conference due to COVID-19 on August 19, 2020 at 5:30 p.m. Notice and Agenda of the meeting were posted at the Norman Municipal Building at 201 West Gray, 24 hours prior to the beginning of the meeting.

MEMBERS PRESENT Matthew Rom (Chair)

Amanda Nairn (Vice-Chair)

Dane Heins

Courtney DeKalb-Myers

James Harp Robert Vollmar Traci Gold

MEMBERS ABSENT Deborah Cretsinger

STAFF MEMBERS PRESENT Debbie Smith, Environmental Services Manager

Carrie Evenson, Stormwater Program Manager Michele Loudenback, Stormwater Program Specialist Jerry Gates, Environmental Services Asst. Manager

Chris Mattingly, Utilities Engineer Gay Webb, Utilities Admin Tech IV

Item No. 2 being:

INTRODUCE GUESTS None

Item No. 3 being:

APPROVAL OF THE MINUTES OF March 11, 2020 MEETING

Vollmar made a motion to approve the March 11, 2020 minutes. Myers seconded. There being no further discussion, a vote was taken with the following result:

YEAS Matthew Rom (Chair)

Amanda Nairn (Vice-Chair)

Dane Heins

Courtney DeKalb-Myers

James Harp Robert Vollmar Traci Gold The motion passed by a vote of 7 to 0.

Item No. 4 being:

DISCUSS INFOGRAPHICS FOR RECYCLING BIN IN THE CITY MUNICIPAL BUILDING

Rom asked Vollmar & Heins to work together to see where everyone wanted to go with the infographic. Heins said that they have been back and forth and that it is looking good as a content document but that they need photos. They had discussed making multiple posters. Vollmar said it was because he felt that it was too much content to make it one piece. He expanded the 3 R's to 4 R's (Reduce, Reuse, REFUSE and Recycle). He also noted on there about composting. He felt that it was best to craft the document as more of a picture based poster so people would actually read it and not get overwhelmed with all the content. Nairn asked what kind of pictures were they needing and Heins said that they needed high quality photos of Normans sustainable infrastructures. Specifically, the CNG plant and the refuse truck and that they will continue brainstorming. Heins asked Smith to help coordinate things which she said she would gladly do. Nairn asked about the hazardous waste facility. Smith stated that they are still moving forward and they are at about 95% design. They just received another grant for some of the items needed such as the sharps kiosks and that it will probably be up around Spring. Smith state that there is no collections event this fall due to COVID-19 causing issues. Nairn stated that she was just asking for picture sake. Smith said that she can get whatever they needed. Rom asked Heins and Vollmar if they could complete as much of a mock up that they can approve for the next meeting because they need to at least introduce the idea to the city manager in the near future. Rom doesn't want to put a lot of time and effort into it if the city manager doesn't like the idea from the start. Heins said that he might just use some place holder images so they can see things in place. Heins confirms that they are in a good spot now to get the mock up ready by the next meeting.

Item No. 5 being:

DISCUSS LANDSCAPE AWARD

Rom explains that Sartain had been the champion in the past for this program and that they would need someone else to champion it going forward but that it might also be worth everyone examining what they are doing in regards to the program. Rom said that Mayor Clark sent out an OKC submission to Evenson who then sent it to Rom and Nairn. Nairn explained that it isn't far off of what they already do in the program. Harp suggested that maybe we look at businesses for the award. Smith explained that we can but we have to have the nominations for it. Smith said that she can go take pictures if need be. Rom said he would like to see the board take the off season to rework the program a little. He would like to see more nominations than what they have in the past. Rom doesn't feel that they need to award anyone in 2020 because it is late in the process and times are weird. Definitely would like to take this time to rework the program to reflect more nominations. Nairn said she would be happy to provide the document in the next meeting; that Carrie sent; in regards to the OKC Submission. She said that the board can peruse, discuss and look it over. Vollmar questioned exactly what were they looking for in a nominee; sustainability, plants... Nairn explained, all of the above. She stated that the program first started with little refinement because they wanted nominees and thought that once they received

enough nominations to where they felt overwhelmed by it, then they would make more specific rules and that never happened. Suggested that maybe it was something that we didn't want to do moving forward but that is a discussion they can continue to have. Rom said that he would like the board to have a really nice realistic program and find a way to really get it out there because he felt that it currently isn't publicized well. That a good first start would be to see the revolutionary program out of OKC that really excited their city leaders. Harp said that we needed to get some nominees together in the next couple of weeks. Nairn explained that they decided to rework the program this year and not have nominations the rest of this year. He said he must have missed that meeting because he thinks it's a good thing we do but if the board has decided it's not then it's not. Rom explained to Harp that the goal is to pause for a second, especially in a COVID world, and reexamine the program to adjust it as needed to better perfect it. Not to do away with it entirely but just to not seek nominations for September. Harp stated that was fair enough. Rom said that he has someone in mind to head this but that he would wait till after the meeting to share. (NAIRN)

Item No. 6 being:

SUBCOMMITTEE FOR THE U.S. MAYORS CLIMATE PROTECTION AGREEMENT REPORT

Rom stated that he has mixed feelings on this item and wants to get the boards thought process. Rom explains that the board came up with the original recommendations in 2008/09. They started working on them again to revise them in 2017 and presented to the council in May of 2018 shortly after that. Mayor Miller, at the time, asked the board to do an update to the document they had just finished. They did that, had a little subcommittee and learned a lot about renewable energy and all that. That all ended sometime in late 2019. They were going to present it again in early 2020 and here we are in August and the update is now a year old. Rom proposes that he reaches out to Mayor Clark and ask her what she is looking for out of ECAB and is it something that they can set on the side for 3-5 months and almost recreate the process they did in 2017 and just update the whole document again. If they are going to do the update document, they will have to go back to the city leadership and figure out what has been done in the last year. He believes that there have been some changes in city leadership since they did the update document and part of that was peoples thoughts on what was feasible and that may have changed. He thinks there are still some pending city leadership changes coming up. Also some instability on the council. There is just so many things going on that he thinks it may not be in their best interest at this time to work on an updated document that is so far outdated at this point. Nairn thinks that finding out what the mayor would like to see is a good idea because a lot has changed since they last spoke to her about it. Rom liked ECAB being the "owner" of the document and thinks that they should be stewards of the document but that they just have to figure out which way the city leadership would like them to go, what do they want to see and do they like the way they are doing it. He doesn't want to send them something they aren't going to use. Gold also agrees that it is a good idea to revisit the document, to rebuild it. Smith said that if he meets with them to discuss it that she would like to attend. Rom stated that they will probably do something like a Zoom meeting. Mattingly reports that Komiske and Daniels were working on a project for DEQ, a supplemental environmental project where they had to spend some money in lieu of a fine that shouldn't have been a fine but that was a long story. They are putting solar panels on top of the UV building at the water reclamation plant. They should be done by November and it will offset 10% of the electric usage from OEC of the UV building. Mattingly states it will be a pretty cool installation/show and tell.

Item No. 7 being:

POSTER CONTEST WINNERS

Rom explained that we had our Waters Worth It contest and we picked some winners but that we were not able to recognize them at art walk because it was cancelled due to COVID-19. We also were not able to provide an award which Smith confirmed that was correct and that no one even knows who the winners are. Rom asked if we even got the items together for them. Smith said for the teachers all she has to do is go to Copelin's. Myers was working on getting items for the students but it was cancelled so she doesn't know if she was able to. Myers said she has an assortment of things like star skate passes and trampoline passes that she can distribute to whoever they need to go to. Rom explains that we do not have it as an action item so they cannot really vote on it tonight but they can discuss what they are thinking. Rom's thought is that they need to recognize the winners however they can. Vollmar suggested that we reach out to the winners and remind them about the contest and let them know they won and provide them with a shirt that has their design on it. Harp explains that would be a \$125 shirt. Several agreed that if we do the shirt then we do more than 1. Smith suggested that we maybe order shirts for all the winners, teachers and board members. Nairn asked if we did not get them made because everything got shut down and Smith confirmed that was correct. Nairn asked if the budget money was rolled over. Smith said it was not rolled over but that she could come up with something. Nairn said she was just thinking if they had the extra money they could give them the things already collected but also more, especially since times are hard. Smith said that was a good idea but that we could also recognize them in the future Earth Day along with those winners. Evenson explained that they do still have the rain barrels that could still be printed on if they want to give that to the winners with their art work printed on it. She also said that they would be willing to help out with the cost on that if they are still interested. Rom explained that he likes the idea but we should ask them as an alternate option, ask if they would be interested in that option. That way we don't give away these barrels to people who can't use them. Rom asked what their turn around would be for them. Evenson explained that it depended on how busy the company they use is. Nairn asked if they could talk to the transcript about maybe doing a story and that this is a time of 99 percent bad news. We could feature the winners as a positive thing. Vollmar explained that he would be happy to reach out to them. Rom asked Vollmar to talk to them to see if it was feasible and we can add it as an agenda item to next month's meeting for final recommendation of what they want to do. Vollmar stated that he has a reservation about going to the transcript now because they will want to publish it the following day. We need to have something together before he approaches them about it. Everyone agreed that they will wait till after next month's meeting.

Item No. 8 being:

MISCELLANEOUS DISCUSSION

Rom said he had written down on his agenda Social Media. He knows we have put some topics out there and he's not sure if they are making it. ECAB needs to try again to keep our social media presence out there and revisit our effort with our communications officer.

Item No. 9 being:

QUESTIONS FROM THE PUBLIC

None but Rom took this time to thank everyone for all their hard work. He didn't realize how much actually went into getting this all together.

Item No. 10 being:

ADJOURNMENT

There being no further business, the meeting adjourned at 6:30 p.m.

Passed and approved this 1/0 day of September 2020.

Chair, Matthew Rom